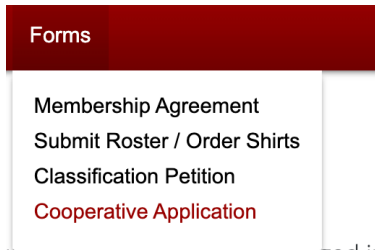


Online Co-op Application Instructions

ONLY THE SPONSORING SCHOOL SUBMITS AN APPLICATION

1. Login to the IHSAA Website. If you need access, please contact the IHSAA office at 208-375-7027.

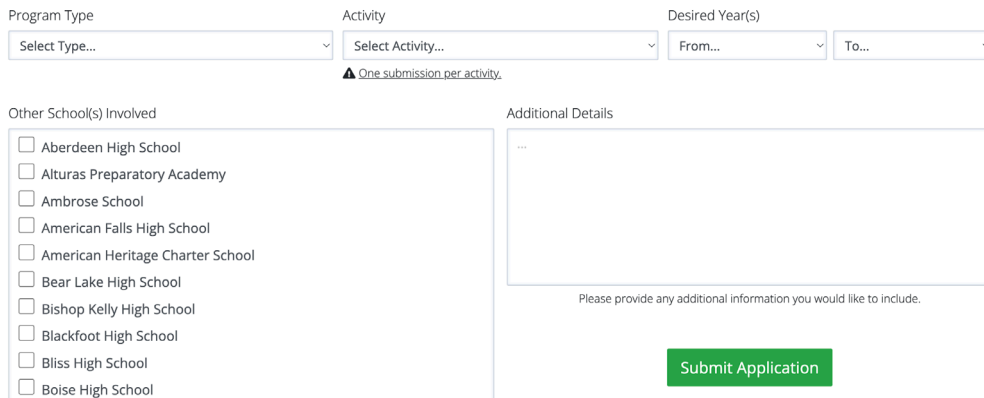
2. Once logged in, select Forms and Cooperative Application.



The screenshot shows a dark red header with the word 'Forms' in white. Below it is a white dropdown menu with the following options: 'Membership Agreement', 'Submit Roster / Order Shirts', 'Classification Petition', and 'Cooperative Application' (which is highlighted in red).


3. The Co-op Application will appear below.

Cooperative Application



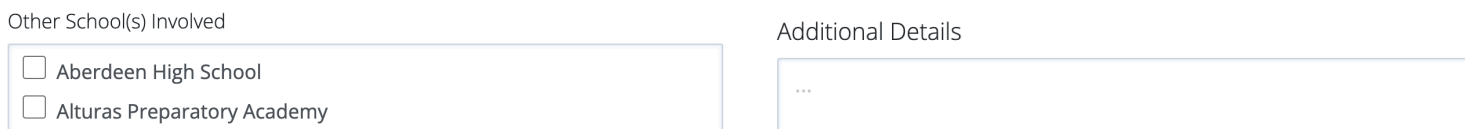
The form has several sections: 'Program Type' with a dropdown menu showing 'Select Type...'; 'Activity' with a dropdown menu showing 'Select Activity...'; 'Desired Year(s)' with two dropdown menus labeled 'From...' and 'To...'. Below these is a warning icon and the text 'One submission per activity.' To the left is a section titled 'Other School(s) Involved' with a list of schools and checkboxes: Aberdeen High School, Alturas Preparatory Academy, Ambrose School, American Falls High School, American Heritage Charter School, Bear Lake High School, Bishop Kelly High School, Blackfoot High School, Bliss High School, and Boise High School. To the right is a section titled 'Additional Details' with a large text area containing '...' and a note 'Please provide any additional information you would like to include.' At the bottom right is a green 'Submit Application' button.

4. The SPONSORING SCHOOL will then select the program type, sport, and desired year(s) for the co-op.



This screenshot shows the same form as before, but with selections made: 'Program Type' is set to 'Combined', 'Activity' is set to 'Select Activity...', and 'Desired Year(s)' is set to '2025-2026'. The 'Other School(s) Involved' section is still empty, and the 'Additional Details' section is still empty. The 'Submit Application' button is still present.

5. Next, the SPONSORING SCHOOL will select the other school(s) participating in the co-op and include any additional information if necessary before submitting.



This screenshot shows the 'Other School(s) Involved' section with two schools selected: 'Aberdeen High School' and 'Alturas Preparatory Academy'. The 'Additional Details' section is still empty. The 'Submit Application' button is still present.

6. Once the sponsoring school submits the request, the athletic director(s) of the selected school(s) will receive an email to approve or deny participation in the co-op. If approved, the request will move to each school's superintendent for approval, then to the appropriate District Board of Control. If approved, it will be forwarded to the IHSAA for director review and a final decision. All participating schools will be notified by email once a decision is made.